**Croatian-Swiss Research Programme 2017-2023**

**Joint Research Project**

**Confirmation for overheads in Croatia
by the Head of the organisation**

To be filled in once per year.

Overheads comprise costs connected with infrastructure and the general operation of the lab and space of a research group within the Host Organisation. Eligible overheads to be financed within the project´s budget are: water/gas/electricity, phone/fax, internet, postage, photocopying, accounting and maintenance/cleaning costs. Such costs should not overlap with other sources of financing. The overheads may not exceed 5% of the total grant for the Croatian partner. The Croatian PI can account for 5% of the overhead to the budget provided by the Swiss PI and 5% to the budget of the CSF. This form refers to the Croatian contribution to overhead costs only. The overheads must be transferred by the Croatian PI to his/her organisation.

The confirmation could be used as a receipt, but no details are necessary.

Proposal number

Project title

Name of Swiss PI

Name of Croatian PI

Name of Croatian organisation (unit)

Period from       to

Amount in HRK

Exchange Rate

Amount in CHF

Comments

I,       (name),       (function / department), herewith certify that I have received the sum of CHF       as a contribution for the running costs of the organisation mentioned above.

Date

Name of the recipient (block letters)

Signature of the recipient

Date

Signature Croatian PI